

**BA POLITICAL SCIENCE
THIRD SEMESTER (SPECIAL REPEAT)
PUBLIC ADMINISTRATION-II
BPS-302**

(Use separate answer scripts for Objective & Descriptive)

Duration : 3 hrs.

Full Marks : 70

(PART-A: Objective)

Time : 20 min.

Marks : 20

Choose the correct answer from the following:

1X20=20

1. When was the Human Relations Movement started?
 - a. 1940s
 - b. 1930s
 - c. 1960s
 - d. 1950s
2. How many basic parts are there in the System Approach?
 - a. Three
 - b. Two
 - c. Five
 - d. Six
3. What is theory?
 - a. Set of ideas
 - b. Rules and regulations
 - c. Set of principles
 - d. Both (a) and (c)
4. Decision-making is _____ oriented.
 - a. Motive
 - b. Action
 - c. Performance
 - d. All of the above
5. Who is the pioneer of Human Relation Approaches?
 - a. Henry Fayol
 - b. Max Weber
 - c. David Easton
 - d. None of the above
6. Which of the following is/are the models of decision-making?
 - a. Dror's Optimal Model
 - b. Top- down Model
 - c. Both (a) and (b)
 - d. None of the above
7. Programmed and Non- Programmed decision has classified by_____
 - a. Y. Dror
 - b. Peter Drucker
 - c. Herbert Simon
 - d. All of the above
8. Mechanical and physical systems are_____
 - a. Closed system
 - b. Open system
 - c. Both
 - d. None of the above
9. Which of the following are the 'general qualifications' required for the employees?
 - a. Educational
 - b. Personal
 - c. Experience
 - d. None of the above
10. In 1959, National Academy of Administration was established at:
 - a. Delhi
 - b. Mussoorie
 - c. Uttaranchal
 - d. Hyderabad

11. Which of the following is not a feature of system management theory?
 - a. It is adaptive
 - b. It is deterministic
 - c. It is multi-variable
 - d. It is descriptive
12. Financial year in India begins on:
 - a. 1st April
 - b. 1st July
 - c. 1st January
 - d. None of the above
13. The budget speech in India is made by:
 - a. The Finance Secretary
 - b. Chancellor of Exchequer
 - c. The Finance Minister
 - d. None of the above
14. "Budget is a financial plan of government for a definite period", stated by _____
 - a. Rene Gaze
 - b. Taylor
 - c. Munro
 - d. None of the above
15. Preparation of the Budget is the responsibility of:
 - a. Department of Revenue
 - b. Department of Expenditure
 - c. Department of Economics Affairs
 - d. Department of Budget
16. Arrange the following stages in the enactment of budget in proper order-
 - a) Appropriation Bill
 - b) General discussion
 - c) Voting on demands for grants
 - d) Finance Bill
 Select the correct codes:
 - a. b, c, a and d
 - b. a, b, c and d
 - c. b, a, d and c
 - d. None of the above
17. The human relations theory lays emphasis on:
 - a) People
 - b) Motivation
 - c) Informal group
 - d) Principles of Organisations
 Select the correct codes:
 - a. a and c
 - b. a, c and d
 - c. a, b, c and d
 - d. a, b and c
18. Which is the supreme organ of the government for control over administration?
 - a. Legislature
 - b. Executive
 - c. Judicial
 - d. Citizen
19. How many kinds of Writs are issued by the courts?
 - a. Three
 - b. Five
 - c. Six
 - d. Ten
20. The literal meaning of 'Mandamus' is _____
 - a. To be certified
 - b. We command
 - c. To forbid
 - d. None of the above

[PART-B : Descriptive]

Marks : 50

Time : 2 hrs. 40 min.

[Answer question no.1 & any four (4) from the rest]

1. What is Public Personnel Administration? Describe its characteristics. 3+7=10
2. State the meaning of Financial Administration. Explain the scope of financial administration. 3+7=10
3. Define Budget. State its principles. Elucidate the importance of budget in the functioning of government of a country. 2+3+5=10
4. Write a brief note on Judicial Control over administration and mention its limitations. 6+4=10
5. What is Central Vigilance Commission? List out its power and functions. 2+8=10
6. What do you understand by judicial control over Administration? Explain with the help of appropriate tools used by the Judiciary. 10
7. Elaborate David Eastons Systems Theory. 10
8. Explain in details different types of Recruitment. 10

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